

Message

From: Watkins, Tim [Watkins.Tim@epa.gov]
Sent: 10/26/2017 10:13:19 PM
To: McKim, Beverly [Mckim.Beverly@epa.gov]
CC: Schumacher, Brian [Schumacher.Brian@epa.gov]; Andrews, Robert [Andrews.Robert@epa.gov]; Baker, Todd [Baker.Todd@epa.gov]
Subject: Re: SYSTEM FURNITURE BREAKDOWN - question about CHL staff moving into the EXC building

Beverly

Here are my thoughts.

As we have discussed the consolidation and relocation activities with Las Vegas staff, we have communicated that we need to vacate UNLV by Sep 30, 2018. As a result, I believe our staff have generally had the impression that Sep 30, 2018 would be the date by which they would have to relocate. After talking with some staff and with the Union I felt that setting Sep 30, 2018 as the date by which the lab based staff would need to relocate from Las Vegas was appropriate given the significant impact this relocation will have on their personal lives.

I do believe that some of the lab based staff will chose to relocate sooner and that coupled with the relocation of the non-lab based staff remaining in Las Vegas in the summer should clear out a good portion of the offices in the Executive and CHL buildings. Also, I did tell the lab based staff that their lab equipment will be moved in the summer so the labs will be cleared out before Sep 30. So I believe that we could begin and complete some cleaning and furniture removal before Sep 30. Once we get a better sense of the individual decisions of the lab based staff on their relocation plans, we will know how many of our lab based staff will be staying in Las Vegas until Sep 30 and can develop a more specific plan for moving forward. If we do need lab based staff currently in the CHL building to leave before Sep 30, then I was thinking that we could either accommodate them for a short period of time (1 month) in the Executive building without too much disruption or we could explore other options (eg telework).

Finally, I know I did say in my email below that I was not aware of plans to move staff from CHL to EXC but that was in response to the statement in the original email as making this move after decommissioning. I may have misinterpreted what was being asked, but I believe we should be able to work something out as specified above to minimize the impact of the relocation on staff as much as possible and to provide them with some additional flexibility in the timing for their plans for relocation.

Let me know if you want to discuss.

Thanks.

Tim

Sent from my iPhone

On Oct 24, 2017, at 4:07 PM, McKim, Beverly <Mckim.Beverly@epa.gov> wrote:

Tim,

I heard you say at the LV All Hands that the directed reassignment date for the lab staff was September 30, 2018.

You indicated in the message below there were no plans to move the CHL lab staff to the EXC.

I suspect some will choose to stay until September 30th and EDDP is supposed to begin on October 1 in CHL. We need time to get their work space cleaned out and systems furniture broken down and moved out. How is this going to work?

Thank you,
Beverly

From: Watkins, Tim
Sent: Thursday, September 28, 2017 6:33 AM
To: McKim, Beverly <Mckim.Beverly@epa.gov>
Cc: Schumacher, Brian <Schumacher.Brian@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Baker, Todd <Baker.Todd@epa.gov>
Subject: Re: SYSTEM FURNITURE BREAKDOWN - question about CHL staff moving into the EXC building

Beverly

I am not aware of any plans to move staff from the CHL to the EXC so I am not sure where the idea originated.

Tim

Sent from my iPhone

On Sep 28, 2017, at 1:04 AM, McKim, Beverly <Mckim.Beverly@epa.gov> wrote:

Tim,

Where are they getting this idea from? What scenario would have the CHL lab staff moving into EXC?

We need CHL cleaned out by October 1 so that EDDP can begin. It will take one month prior to that to get all of the "stuff" out of the building. So that means staff and equipment moved out of CHL by September 1.

The master schedule I provided shows LV labs move to RTP during the month of August 2018 and packing in July 2018.

Even if the staff identified in the directed reassignment was given until September 1 and they decided not to take the reassignment, why would we move them to the EXC?

Thank you,
Beverly

From: Andrews, Robert
Sent: Wednesday, September 27, 2017 7:27 PM
To: Baker, Todd <Baker.Todd@epa.gov>; McKim, Beverly <Mckim.Beverly@epa.gov>
Subject: SYSTEM FURNITURE BREAKDOWN

Good evening Todd,

I had a discussion with Lantis Osemwengie and Jeff Johnson this morning regarding the disassembly of the NERL's unoccupied system furniture spaces. He disclosed to me that after the CHL laboratories are decommissioned, the researchers will be moving to the EXC Center until September 2018.

From my understanding, there are nine researchers that are presently in the CHL lab that will need to relocate to the EXC Center. Currently there are nine (9) unoccupied assembled systems furniture spaces available in the EXC Center.

Keeping you informed of the facilities work actions that's sensitive to some of our NERL Las Vegas staff employees.

Cordially,

Robert W. Andrews Jr.
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